

## Guidelines for the Distribution of Funds

1. The four member panel shall review all applications received in the manner and time frame prescribed.
2. Each application shall be ranked by a point system established by the panel. The system will account for the community served, the overall financial condition of the school as reported on the application, and the financial needs of the students as reported on the application.
3. Schools must show cost per student on the application.
4. All funds designated for immediate distribution by donors will be distributed at the first opportunity to do so after the donation has been verified.
5. The fund will allocate at least ninety-five percent of its annual revenue for scholarships. No more than five percent of contributions received shall be used or reserved for administrative costs of the fund.
6. The fund will provide scholarships for eligible students without limiting scholarship availability to eligible students of only one qualified school.
7. Donors to the fund may not designate all or any part of the contribution the fund for the direct benefit of any eligible student specifically identified by the donor.
8. The panel shall annually request the amount available for distribution from the treasurer of the district.
9. The amount of funds distributed shall not exceed the amount available.
10. Formulas for amounts to be distributed shall be established annually by the panel.
11. Awarded funds will be sent directly to the school for application to cost of education for the student or students selected.
12. Schools receiving funds shall submit an annual report to the panel.

### Sample Point system

#### Community served:

Ethnic, or Inner City - 5; Rural, or Small Town- 4; Urban -3; Suburban- 1

#### Percentage of currently enrolled students not members of an LCMS congregation:

10% - 5; 8% - 4; 6% - 3; 2% - 1

#### Number of Baptisms of enrolled students during last school year:

5 or more - 5; 4- 4; 2 or 3- 3; 1- 1

#### Family:

Poverty Level - 5; Qualify for federal free and reduced lunch program - 4; Triple the poverty level - 2; Quadruple the poverty level -1)

#### School Cooperation With Administration of the funds:

Timely Submission of Application - 2

Completeness of Application - 2

Accuracy -2

Timely Submission of annual report (When required) - 2